

**Cuyahoga County Court of Common Pleas  
Juvenile Division  
Clerk's Office  
Phone: 216-443-8400 option 2**

**REQUEST FOR CERTIFICATE OF JUDGMENT**

**Instructions:** Once completed, you can file this in person or e-file this form to the Clerk's Office  
For more information on e-filing see our website at: <https://juvenile.cuyahogacounty.gov/court-services/clerks-office/email-filing-and-online-payments>

**Requesting Party's Contact information:**

Name: \_\_\_\_\_

Your Address: \_\_\_\_\_

Your Phone No.: \_\_\_\_\_

Your role in the case:

- Party
- Victim
- Guardian ad litem

**Case Information (case(s) in which the Judgment for money was issued):**

In re: \_\_\_\_\_ (child's name and DOB)

\_\_\_\_\_ (child's name and DOB)

Case No(s). \_\_\_\_\_

**Note on costs:**

The costs for a certificate of judgment is \$5.00 (per case). If you a victim in a delinquency case or are a Court-Appointed Guardian ad litem to the case that fee is waived.

**To the Clerk:**

I am requesting a Certificate of Judgment for the above-case(s). I would like the receive the Certificate of Judgement (choose one delivery option):

- By mail at the address listed above
- By mail at the address listed above